

# Website Terms and Conditions

**Please read the following important terms and conditions before you buy anything on our website and check that they contain everything which you want and nothing that you are not willing to agree to.**

This contract sets out:

- your legal rights and responsibilities;
- our legal rights and responsibilities; and
- certain key information required by law.

In this contract:

- *We, us or our*

means London Centre for Interdisciplinary Research

References to us in these Terms also includes any group companies which we may have from time to time.

- *Our site or our website*

refers to the any site on which these terms and conditions are displayed, including, but not limited to the following websites:

[www.lcir.co.uk](http://www.lcir.co.uk)

[www.registration.lcir.co.uk](http://www.registration.lcir.co.uk)

- *You or your*

means the person accessing or using our site to make purchases from us.

If you don't understand any of this contract and want to talk to us about it, please contact us by:

- e-mail: [info@lcir.co.uk](mailto:info@lcir.co.uk)

## Who we are

We are a company registered in England and Wales with company registration number 10649142 and our registered office is at:

Unit 3A, Gateway Tower  
32 Western Gateway  
London, E16 1YL  
United Kingdom

We are:

- registered in the following trade register:

Companies House

For more details of what this means for you, please visit the following website: <https://www.gov.uk/government/organisations/companies-house>

The details of this contract will not be filed with any relevant authority by us.

## **Terms and Conditions of Sale**

### **A Introduction**

1 These terms and conditions apply to any sale of services on our site. If you buy services on our site you agree to be legally bound by this contract and the terms and conditions contained herein.

2 This contract is only available in English. No other languages are available for this contract.

3 When buying any services on our site you also agree to be bound by:

(a) our terms and conditions of use and any documents referred to therein

All these documents form part of this contract as though set out in full here.

### **B Information we give you**

1 By law, the Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013 say that we must give you certain key information before a legally binding contract between you and us is made. If you want to see this key information, please:

(a) read the Confirmation email that will be sent to you when you have ordered services (see clause below), or

(b) contact us using the contact details at the top of this page

2 The key information we give you by law forms part of this contract (as though it is set out in full here).

3 If we have to change any key information once a legally binding contract between you and us is made, we can only do this if you agree to it.

## **C Ordering from us**

1 Here we set out how a legally binding contract between you and us is made.

2 You place an order on our site by doing the following:

You add your event ticket(s) to a basket. Then the you click the basket to proceed to checkout and fill in a registration form. Finally you complete the process and click 'pay now' to confirm order.

3 Please read and check your order carefully before submitting it. However, if you need to correct any errors you can do so before submitting it to us.

4 When you place your order at the end of the online checkout process (eg when you confirm payment), we will acknowledge it by Email. This acknowledgement does not, however, mean that your order has been accepted.

5 We may contact you to say that we do not accept your order. This is typically for the following reasons:

- (a) the services are unavailable;
- (b) we cannot authorise your payment;
- (c) you are not allowed to buy the services from us;
- (d) we are not allowed to sell the services to you; or
- (e) there has been a mistake on the pricing or description of the services.

6 We will only accept your order when we send you an Email to confirm this (Confirmation Email ). At this point:

- (a) a legally binding contract will be in place between you and us; and
- (b) your order will be fulfilled

## **D Right to cancel this contract - Non-business customers**

1 If you are buying from our site for business purposes, this section does not apply. Instead, please see the section below entitled "Right to cancel this contract - business customers".

2 If you are buying services from our site for non-business purposes, you have the right to cancel this contract within 14 days without giving any reason.

3 The cancellation period will expire after 14 days from the day:

- (a) on which this contract was entered into

4 To exercise the right to cancel, you must inform us of your decision to cancel this contract by a clear statement (eg a letter sent by post or email). You can use the model cancellation form set out in the box below, but it is not obligatory.

Cancellation form

To:

London Centre for Interdisciplinary Research  
Unit 3A, Gateway Tower  
32 Western Gateway  
London, E16 1YL  
United Kingdom  
info@lcir.co.uk

I/We\* hereby give notice that I/We\* cancel my/our\* contract of sale of the following goods \*/the supply of the following service \*,

Ordered on \*/received on \*,

Name of consumer(s),

Address of consumer(s),

Signature of consumer(s) (only if this form is notified on paper),

Date

\* Delete as appropriate

5 To meet the cancellation deadline, it is sufficient for you to send your communication concerning your exercise of the right to cancel before the cancellation period has expired.

6 You may cancel your participation in our event without penalty provided that we receive written notice of the same not less than 30 working days' prior to the event.

6.1 Where you wish to cancel your participation on less than 30 working days' notice we shall apply a cancellation charge equal to the following percentage of the price as set out on the event website and [www.registration.lcir.co.uk](http://www.registration.lcir.co.uk):

30-21 working days cancellation notice received by us: 25% of total charge payable by you

20-0 working days cancellation notice received by us: 100% of total charge payable by you

6.2 For the purposes of this Contract 'working days' are Monday to Friday inclusive excluding bank and public holidays.

## **E Payment and right to cancel if performance of services requested to commence before expiry of 14 day cancellation period**

1. If you request us to begin the performance of services during the 14-day cancellation period referred to above in the clause entitled "Right to cancel this contract - Non-business customers", you shall pay us an amount which is in proportion to what has been performed until the date when you have communicated to us your cancellation of this contract, in comparison with the full coverage of the contract.

2. You will lose the right to cancel this contract if the services have been fully performed at your express request within the cancellation period (in which case we will ask you to confirm that you understand you will lose your right to cancel).

## **F Effects of cancellation - Non-business customers**

1 If you cancel this contract (in accordance with the section above entitled 'right to cancel this contract - non-business customers'), we will reimburse to you all payments received from you, including the costs of delivery (except for the supplementary costs arising if you chose a type of delivery other than the least expensive type of standard delivery offered by us).

2 We may make a deduction from the reimbursement for loss in value of any goods supplied, if the loss is the result of unnecessary handling by you.

3 We will make the reimbursement without undue delay, and not later than:

(i) 14 days after the day we received back from you any goods supplied; or

(ii) (if earlier) 14 days after the day you provide evidence that you have returned the goods; or

(iii) if there were no goods supplied, 14 days after the day on which we are informed about your decision to cancel this contract.

4 We will make the reimbursement using the same means of payment as you used for the initial transaction, unless you have expressly agreed otherwise; in any event, you will not incur any fees as a result of the reimbursement.

5 If you have received goods:

(a) we will collect the goods

(b) you are only liable for any diminished value of the goods resulting from the handling other than what is necessary to establish the nature, characteristics and functioning of the goods.

## **G Performance of Services**

1 We will seek to perform the services purchased within a reasonable time and without causing you significant inconvenience.

2 Please note that where performance is requested or confirmed to commence within 14 days of purchase the above clause entitled "Payment and right to cancel if performance of services requested to commence before expiry of 14 day cancellation period" will be applicable.

3 If you have any questions as regards the time or date for performance of purchased services please contact us immediately.

## **H Payment**

1 We accept the following means of payment:

PayPal

Bank Transfer

2 We will do all that we reasonably can to ensure that all of the information you give us when paying for services is secure by using an encrypted secure payment mechanism. However, in the absence of negligence on our part we will not be legally responsible to you for any loss that you may suffer if a third party gains unauthorised access to any information that you give us.

3 Your credit card or debit card will only be charged when you confirm your order.

4 All payments by credit card or debit card need to be authorised by the relevant card issuer.

5 If your payment is not received by us and you have already received any goods, you:

(i) must pay for such goods within 30 days; or

(ii) must return them to us as soon as possible. If so, you must keep the goods in your possession, take reasonable care of them (including ensuring that you follow any instructions or manuals given with the goods) and not use them before you return them to us.

6 If you do not return any goods (such as where you have not paid for them) we may collect the goods from you at your expense. We will try to contact you to let you know if we intend to do this.

7 Nothing in this clause affects your legal rights to cancel the contract during any applicable 'cooling off' period detailed under the Clauses entitled 'Right to Cancel this Contract - Non-business customers' and 'Effects of Cancellation - Non-business customers' above.

8 The price of the services :

(i) is in pounds sterling (£)(GBP);

(ii) includes VAT at the applicable rate; and

(iii) does not include the cost of:

- delivering the goods (delivery options and costs will be provided before you place your order)

## **I Nature of services**

1 The Consumer Rights Act 2015 gives you certain legal rights (also known as 'statutory rights'), for example, that any services purchased are performed by us with reasonable care and skill.

2 We must provide you with services that comply with your legal rights.

3 When we supply services:

3.1 we will use all reasonable care and skill in the performance of those services

3.2 where the price is not agreed beforehand we will provide the service for a reasonable price; and

3.3 we will perform the services within a reasonable time.

4 In case of strikes, lockouts or other industrial action; civil commotion, riot, act of terrorism, war thereat or preparation for war; fire, explosion, storm, flood, earthquake, subsidence, epidemic, bad weather or other natural physical disaster; impossibility of the use of railways, shipping, aircraft, motor transport or other means of public or private transport; political interference with the normal operations and in case of any other causes which affect the performance of this contract and which arise from or are attributable to acts, events, omissions or accidents beyond the reasonable control of either party, we may decide either to hold our services on-line or to enable you to take part in our services from remote.

## **J End of the contract**

If this contract is ended it will not affect our right to receive any money which you owe to us under this contract.

## **K Limit on our responsibility to non-business customers**

1 The provisions of this section shall apply to purchases made for non-business purposes only.

2 Except for any legal responsibility that we cannot exclude in law (such as for death or personal injury), in the case of purchases made for non-business purposes, we are not legally responsible for:

(a) losses that:

(i) were not foreseeable to you and us when the contract was formed; or

(ii) that were not caused by any breach on our part;

- (b) business losses; and
- (c) losses to non-consumers.

## **L Indemnity and insurance**

1 You shall indemnify us, and keep us indemnified, from and against any losses, damages, liability, costs (including legal fees) and expenses incurred by us as a result of or in connection with your breach of any of your obligations under this contract.

2 You shall have in place contracts of insurance with reputable insurers incorporated in the United Kingdom to cover your obligations under this contract. On request, you shall supply so far as is reasonable evidence of the maintenance of the insurance and all of its terms from time to time applicable.

## **M Limitation of liability**

1 The extent of the parties' liability under or in connection with this Contract (regardless of whether such liability arises in tort, contract or in any other way and whether or not caused by negligence or misrepresentation) shall be as set out in this clause.

2 Subject to the sub-clauses below (entitled 'Exceptions'), our total liability shall not exceed the sum of £1.

3 Subject to sub-clauses below (entitled 'Exceptions'), our shall not be liable for consequential, indirect or special losses.

4 Subject to sub-clauses below (entitled 'Exceptions'), our shall not be liable for any of the following (whether direct or indirect):

- (i) loss of profit;
- (ii) loss or corruption of data;
- (iii) loss of use;
- (iv) loss of production;
- (v) loss of contract;
- (vi) loss of opportunity;
- (vii) loss of savings, discount or rebate (whether actual or anticipated);
- (viii) harm to reputation or loss of goodwill.

## **Exceptions**

5 The limitations of liability set out above shall not apply in respect of any indemnities given by either party under this Contract.



6 Notwithstanding any other provision of this Contract, the liability of the parties shall not be limited in any way in respect of the following:

- (i) death or personal injury caused by negligence;
- (ii) fraud or fraudulent misrepresentation;
- (iii) any other losses which cannot be excluded or limited by applicable law;
- (iv) any losses caused by wilful misconduct.

### **N Rights of third parties**

No one other than a party to these Terms has any right to enforce any of these Terms.

### **O Disputes**

1 We will try to resolve any disputes with you quickly and efficiently.

2 If you are unhappy with:

- (i) the services ;
- (ii) our service to you; or
- (iii) any other matter;

please contact us as soon as possible.

3 If you and we cannot resolve a dispute using our complaint handling procedure, we will:

- (a) let you know that we cannot settle the dispute with you; and
- (b) consider the need for Alternative Dispute Resolution and, if considered necessary, provide you with information about any alternative dispute resolution provider we deem appropriate to deal with your complaint.

4 If you want to take court proceedings, the relevant courts of the United Kingdom will have exclusive jurisdiction in relation to these Terms.

5 The laws of England and Wales will apply to these Terms.